

Mile Post	Role	A/D	Check-In	XSCEVENT	XND@XSC	recommended voice chk-in	R ICS-213 Supplies			I SitRep_Xanadu			P NotRep_Medical			Check-Out	recommended voice chk-out	Turn In Packet ICS309	Turn In Voice ICS309	Participation Credit	
							Subj	To:/Subject:	Content	Subj	voice net	To:/Subject:	Content	Subj	Header/Routing						Content
	OP PFM PSM Fun		ID#	Date-Time Notice was Read	Date-Time Notice was Read	Date-Time	R	Planning Xanadu City EOC	Y	I	Date-Time time delta	Planning Xanadu City EOC	Y	P	Situation(al) Analysis Unit Xanadu City EOC	Y	ID#	Date-Time	Y	Y	
17	TESTER/OP	D																			
18	TESTER/OP	D																			
19	TESTER/?	D																			
97	TESTER/?	D																			
98	TESTER/mult		X98-301P R	3/15-10:51	3/15-10:53	3/15-11:18	X98-313P R	Y	Y	X98-315P I	03/15-11:21	Y	Y	X98-318P P	Y	Y	X98-320P	03/15-12:18	Y	Y	Y
99	TESTER/OP	D																			
20	OP		X20-001P R	N	3/23-00:03	03/22-11:35	X20-005P R	Y	Y	X20-007P I	03/23-20:18	Y	Y	X20-010P P	Y	Y	X20-012P	03/22-22:56	Y-release	Y	Y
21	PFM	THIRTYONE	X21-104M R	3/24-16:36	3/24-16:38	03/24-16:29	X21-112M R	Y	Y	X21-115M I	03/24-17:13	Y	Y	X21-119M P	Y	Y	X21-122M	03/24-17:57	Y	Y	Y
22	OP		X22-1808P R	3/18-11:04	3/18-11:04	03/18-10:50	X22-1813P R	Y	Y	X22-1815P I	03/18-12:06	Y	Y	X22-1818P P	Y	Y	X22-1822P	03/18-15:58	Y	Y	Y
23	OP		X23-112563P R	3/24-14:13	3/24-14:18	03/24-13:53	X23-112568P R	Y	Y	X23-112570P	03/24-15:04	Y	Y	X23-112573P P	Y	Y	X23-112575P	03/24-17:34	Y-release	Y	Y
24	OP		X24-252P R I XN	3/21-19:45	3/21-19:48	03/21-18:57	X24-260P R	Y	Y	X24-262P I	03/21-20:08	Y	Y	X24-265P P	Y	Y	X24-267P	03/21-20:24	Y	Y	Y
25	OP		X25-291P R	3/23-10:59	3/23-10:59	03/23-10:35	X25-300P R	Y	y-fax	X25-307P I*	03/23-11:51	Y	Y	X25-312P P	Y	Y	X25-315P	03/23-12:26	Y	Y	Y
26	OP		X26-2605P R	3/19-16:30	3/19-16:30	03/19-17:16*	X26-2608P R	Y	Y	X26-2610P I	03/19-17:17	Y	Y	X26-2613P P	Y	Y	X26-2615P	03/19-17:39	Y	Y	Y
27	OP		X27-303P R I XN	3/18-14:36	3/18-14:36	03/18-15:44	X27-310P R	Y	y-fax	X27-312P I	03/18-15:44	Y	y-fax	X27-315P P	y-fax	y-fax	X27-317P	03/18-16:22	Y	Y	Y
28	OP		X28-5727P R	3/21-14:15	3/21-14:15	03/21-13:53	X28-5733P R	Y	Y	X28-5735P I	03/21-16:07	Y	Y	X28-5738P P	Y	Y	X28-5740P	03/21-15:18	Y	Y	Y
29	OP		X29-5561P R	3/21-19:45	3/21-19:45	03/21-20:27	X29-5566P R	Y	Y	X29-5568P I	03/21-20:31	y-fax	Y	X29-5571P P	Y	Y	X29-5573P	03/21-21:13	Y-startfinish	Y	Y
30	PFM		X30-405M R	3/21-08:12	3/21-08:12	03/21-7:56	X30-413M R	Y	Y	X30-416M I	03/21-8:42	Y	Y	X30-420M P	Y	Y	X30-423M	03/21-9:01	Y	Y	Y
31	OP/PFM/aut	*multi	X31-103P R	3/19-16:58	3/19-16:58	03/19-17:02	X31-108P R	Y	Y	X31-110P I	03/21-18:14	Y	Y	X31-113P P	Y	Y	X31-115P R	03/21-18:32	Y-release	Y	Y
32	OP		X32-2356P R	3/21-17:47	3/21-17:47	03/21-15:43	X32-2360P R	Y	Y	X32-2362P I	03/19-17:32	Y	Y	X32-2365P P	Y	Y	X32-2367P	03/19-17:47	Y-release	Y	Y
33	PFM	?	033-1006M R	3/21-16:40																	
34																					
35																					
36																					
37																					
38																					

Key	Description	Notes
-csv	some or all commas missing from csv content, line ending problems, etc.	[1] did not log immediate voice notification message
-XDHM	Didn't replace XX (tactical), DD (day), HH (hour), and/or MM (minute) with current time	[2] ICS-309 wrong tactical call, wrong date/op period
-delivered	ICS309 not showing other messages exchanged after check-out delivered	[3] use pulldown for To:
-drill	Message did not contain "**** this is drill traffic ****" in the content, or equivalent	[4]
-fax	Soft: 3rd party form content not copied exactly - typos, mistakes, missing text, etc.	[5]
-FAX	Hard: 3rd party form content not copied exactly - typos, mistakes, missing text, etc. EOC-impacting	[6]
-ICSTO/From	Information appears switched between TO and FROM	[7]
-lines	csv line termination(s) missing or embedded in quotes and non-functional	[8]
-msg#	Message number or prefix format error, missing suffix, underscore or dash issues, etc.	[9]
-name	From: Name field is empty	
-ref	Missing Reference	
-release	Release instructions not followed for top-of-form information	
-sig	"with signature" box not checked	
-startfinish	Does not include logging of all message from start to finish of practice including XSCEVENT or XND@XSC notices	
-subcsv	Missing "csv" as last characters of the Subject line. Step 6 from instructions	
-subj	Subject incorrect as per directions	
-T#	ICS-309 Task number field should just be the simulated exercise activation number	
-TA	Take Action and/or Reply information missing or incorrect	
-TNm	ICS-309 Task Name (incident name) not as instructed, may be cut-and-paste problem	
-TMI<g>	Too Much Information	
-XND	Message prefix not XND tactical format, e.g. XND010, X10-, etc.	
-X##	Didn't replace ## (integer)	
-location	Didn't replace <your location>	
<number>*	multiple messages of same content, last one used, or correct one used	
-To	incorrect ICS TO field	